



UNIVERSITY OF NATIONAL AND WORLD ECONOMY

Academic Publishing House UNWE



Code of Ethics

Academic Publishing House

UNWE

This Code of Ethics is adopted on the basis of the Regulations for the Organization and Activity of the "Academic Publishing House UNWE" unit, Chapter III, Art. 7.

I. Preamble

The Code of Ethics of "Academic Publishing House – UNWE" is guided by the basic ethical standards for lecturers, researchers, doctoral students, students, university employees, as well as external authors, established in the Code of Ethics of the University of National and World Economy (UNWE), the rules and norms adopted by the Publishing Council, and the best national and international practices for publishing activities and for publishing scientific and educational literature worldwide.

The document aims to establish high professional standards and quality of academic publishing activity, to guarantee transparency and social responsibility in the publishing house's activities in support of research work and the educational process at UNWE, and to contribute to the positive reputation of the University at home and abroad. It protects the interests of the academic staff, career development, successful scientific work and the well-being of authors in continuation of the University's best traditions.

The Code of Ethics establishes the principles of good faith, academic honesty, responsibility and professionalism in the activities of the academic publishing house. It is mandatory for all participants in the publishing process – authors, reviewers, members of department councils, editors, proofreaders and publishing house employees.

The Code of Ethics is applicable to the publication of textbooks, teaching aids, monographs and scientific proceedings included in UNWE's publishing plan. University journals apply their own editorial policies, rules and publication ethics in accordance with national and intra-university regulatory requirements.

The document reflects the dynamics in publishing and publication activity in accordance with the best national and international practices and ethical standards.

II. General Rules

1. The Code of Ethics covers the publication of all printed works submitted to "Academic Publishing House UNWE", and for periodicals their own respective rules are observed.

III. Ethics of Authorship

1. Good Faith and Originality

1. Authors are responsible for the originality of their works.
2. Every manuscript must be the result of one's own scientific, research or creative activity.
3. The publication of texts containing dishonest use of others' scientific work, repetition of fragments from one's own works without proper citation, and citation of sources that were not actually used is not permitted.
4. Plagiarism checking is mandatory and is carried out through licensed plagiarism detection software provided by UNWE.

2. Conflict of Interest

1. Authors and reviewers are obliged to declare the presence or absence of a conflict of interest arising from personal, financial, professional or other circumstances that could directly or indirectly affect the objectivity, impartiality and integrity of the scientific work.
2. The Publishing Council and the Academic Publishing House make a decision regarding the publication of the work based also on the declared presence or absence of conflict of interest.

3. Co-authorship

1. Only persons with a real contribution to the research and content of the publication may be included as co-authors.

4. Duplication and Multiple Publication

1. Simultaneous submission of a work with identical content to more than one publication or publishing house is not permitted.
2. Republication of content is permissible only after clear justification and approval from the publishing house. Repeat editions, additional print runs, editions with changes or additions to already published works are permitted.

IV. Peer Review

1. Objectivity

1. Peer review should be impartial, constructive and use respectful language. Peer review includes anonymous review when required by the procedure or by international indexing platforms.
2. Discrimination based on gender, age, ethnicity, nationality or scientific field is not permitted.

3. At least one of those conducting anonymous (peer review) must be external to UNWE.

2. Confidentiality

1. All works submitted for publication must have at least two reviews from internal and external reviewers. In cases of anonymous (peer review), the process is carried out in complete confidentiality, guaranteeing the preservation of secrecy regarding the authorship and content of the materials.
2. In the process of acceptance, review, peer review and decision regarding the publication of a submitted work, the rules for protection and storage of personal data are observed.

3. Conflict of Interest

1. Reviewers are obliged to declare the absence or presence of personal, financial, professional or other interests that may affect the objectivity, impartiality or integrity of the scientific work.
2. Reviewers are obliged to declare circumstances of conflict of interest and to refuse to review in case of their presence.
3. The Academic Publishing House makes a decision on the publication of the work upon declaration of conflict of interest.

V. Ethics of Editing

1. Independence

1. Editors make decisions based on the scientific or educational value of the materials, without external pressure.
2. Editors are obliged to declare the absence or presence of personal, financial, professional or other interests that may affect objectivity and impartiality in their overall activities as editors.
3. Editors are responsible for the quality of published works.

2. Equal Treatment

1. All materials are reviewed under equal conditions, regardless of authorship and institutional affiliation.

3. Publicity and Transparency

1. The Academic Publishing House publishes on its website information regarding acceptance criteria, the review process and deadlines.

VI. Rights and Obligations of the Publishing House

1. Process Guarantee

1. "Academic Publishing House UNWE" guarantees the application of ethical principles in all publications and ensures compliance with requirements in academic publishing.

2. Actions in Case of Violations

1. In case of established plagiarism, data falsification or other serious violation, the manuscript is rejected, and in the case of already published material – an official retraction is issued or the publication is withdrawn.

3. Archiving and Sustainability

1. The publishing house ensures accessibility and sustainable storage of all publications through digital and print archives.

VII. Use of Artificial Intelligence

1. The use of artificial intelligence in research work and the creation of educational and scientific works should be declared and explained in the publication – degree of use, type of software used, programs and methodology.
2. Artificial intelligence and large language models cannot be listed as authors of any part or whole work, as they cannot be responsible for its content.
3. Authors are responsible for the accuracy and originality of their works, including in cases of using artificial intelligence.
4. The use of artificial intelligence cannot violate the university's requirements related to policy and originality checking. Research work and academic publications are solely by authors and should not present others' ideas, data, texts or other materials without proper transparent citation of sources.

VIII. Reader Rights

1. The reader has the right to access accurate, complete and ethically presented scientific information.
2. In case of discovered inaccuracies, errors or violations in published materials, readers have the right to notify the editorial board.

IX. Applicability and Review

1. This code is mandatory for all participants in the publishing process.
2. It is reviewed periodically and updated when necessary by the Publishing Council.
3. This Code of Ethics was adopted by decision of the Publishing Council on February 22, 2026.